

BOROUGH OF BUENA  
MUNICIPAL UTILITIES AUTHORITY  
P. O. BOX 696  
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on September 28, 2016 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman Joseph Santagata.

Those present were:

R. Baker	C. Santore	J. Abba – Clean Chem
J. Formisano	A. Zorzi	Jeffrey Noone
J. Santagata	R. Casella	
J. Alvarez	S. Testa	

The first order of business at tonight's meeting was to honor Jeffrey Noone for his 31 years of service to the Borough of Buena MUA. Mr. Noone retired in August of 2016 and the Chairman presented Jeff with a plaque on behalf of the board for his dedicated service. We want to thank Jeff for his service and wish him all the best in his retirement.

Mr. James Abba Jr. of Clean Chem, Inc. attended tonight's meeting. Mr. Abba's company will be leasing a portion of the old Scott Paper plant located on Weymouth Road. In order to lease a portion of the building the property landlord's insurance company is requesting a letter from the BBMUA stating that the MUA will accept the water from Clean Chem's use. The BBMUA stated that as long as there are no chemicals being dispensed into the system, they have no problem with accepting the water and agreed to write Mr. Abba a letter to turn over to the landlord.

m/Santagata s/Baker to accept the water from Clean Chem and to write a letter to the landlord stating such. m/passed

Edward Walberg of Remington, Vernick & Walberg submitted an engineering services proposal to evaluate 3 pump stations and to complete Phase 1 of an inflow and infiltration study for a cost of \$25,875.00. Mr. Zorzi stated that he asked Mr. Walberg to submit a proposal so it can be anticipated in the 2017 budget.

m/Formisano s/Alvarez to anticipate the cost for the engineering services proposal to evaluate 3 pump stations and to complete Phase 1 of an inflow and infiltration study in the amount of \$25,875.00 in the BBMUA's 2017 budget. m/passed

An email was received from Jeff Perkins of Teligent, Inc. regarding their water main connection with a few questions needing confirmation. Mr. Zorzi spoke to Mr. Perkins and answered his questions, however when Robert Smith returns from vacation Mr. Zorzi will speak with Mr. Smith and have Mr. Smith email Mr. Perkins back so there is no confusion as to what is required.

Mr. Casella of Testa, Heck, Scrocca & Testa provided a copy of the email that was sent by his legal assistant to Gia Albright of Smartlink providing Ms. Albright with a copy of the signed agreement from the BBMUA and informing her of the payment information for the repair of the tower lights. Mr. Zorzi stated that he spoke with Tony Scalfo of Scalfo Electric regarding the repair of the lights. Mr. Scalfo indicated that the wires were cut in the electrical box to our lighting and used for the red lighting on top of the tank. Once the wires were connected the lights still did not light. Mr. Scalfo sent one of his workers up on top of the tank and found that the wires for the tank lights were disconnected and used for the beacon lights. While he was up there he also replaced 3 bulbs. The tank lights should be in proper working order now.

Mr. Steve Testa of Romano, Hearing, Testa & Knorr stated that the plan is to have the audit report ready for the October 12, 2016 meeting. They are writing the report now. If the finance committee would like to have a meeting prior to the meeting that can be arranged as well. Mr. Testa will not be in attendance at the October 26, 2016 meeting, however, the budget should be introduced at that meeting. Mr. Testa can review the budget the week prior to the meeting if necessary.

Newfield bank provided a letter of the Governmental Unit Deposit Protection Act certificate for our files.

An email was received from Peggy Gallos, Executive Director of the Association of Environmental Authorities requesting the completion of a survey on connection fees. The AEA is involved in the development of legislation that would revise the laws governing connection fees so that it would be permitted to collect a fee for change or add usage to a system. By completing the survey it will contribute to their research within their membership.

Secretary/Treasurer Cheryl Santore provided the board with a copy of the seller's certificate, and the bill of sale for the Case 621 Loader from GovDeals.

Ms. Santore provided the board with a copy of the check received from Teligent, Inc. for the water connections fees paid for their new expansion project.

Ms. Santore provided a copy of the updated Employee Handbook to the board. She took the handbook that we had been using and updated it with the required sections for the deductible incentives through the NJMEL as of February 15, 2016. All other items required to receive the incentive are in place and are up to date as well. The required checklist has been signed by our Solicitor and submitted to the NJMEL.

Ms. Santore also asked the board's permission to submit information on two septage haulers to our Solicitor for collection proceedings for nonpayment of their accounts. Multiple attempts have been made to contact these haulers and there has been no action on the hauler's part to try to resolve the past due accounts. The board stated that they are in agreement with turning that information over to the Solicitor for collection proceedings.

m/Baker s/Alvarez to approve the minutes of the regular meeting held on September 14, 2016. m/passed

m/Baker s/Alvarez to approve the minutes of the last executive closed session meeting held on September 14, 2016. m/passed

Mr. Zorzi informed the board that Garrison fixed the sewer main break on Plymouth Road. They were able to do the repair without the dewatering so when the bill comes in Mr. Zorzi will review it. The cost should come in considerably less than was quoted originally due to not having to dewater before repairing the break.

Mr. Zorzi informed the board that Well #3 is out of service. A C Schultes has begun the work on the well on September 19, 2016. All of the fire companies were notified. Since this is our main production well if there is a fire they will have to bring tanker trucks in because our other water sources will not accommodate. Dispatch was also notified of this as well. The contract is for 100 days to complete the work.

There was a water break on Route 54. It was a pin hole in the 1" copper and was on the edge of the road so it was not in the road and could be repaired relatively quickly without having to shut anybody's water off.

m/Baker s/Alvarez to file all correspondence sent out for review without reading number  
1 through number 11. m/passed

The next regular meeting will be held on October 12, 2016 at 7:00 p.m.

m/Alvarez s/Formisano to adjourn the meeting 7:16 p.m. m/passed

Submitted by  
Cheryl Santore-BBMUA Secretary